

African Internet Governance School

Dates: 10 – 12 July 2013

Venue: Hotel64 on Gordon, Durban, South Africa

LOGISTICS ADVISORY FOR PARTICIPANTS WITH TRAVEL SUPPORT FROM THE APC

INTERNATIONAL TRAVEL

Please call your airline or access it's website before you travel to verify what are the requirements to travel to South Africa and to request your seat and meal preferences. We were not able to pre-book seats for you, so please make sure you request these so that you can travel comfortably.

Travel insurance: APC recommends that all participants obtain travel insurance for their trip. Kindly ensure that this insurance covers the date of departure from your country until the date of your return.

When travelling please remember to bring your passport, a copy of your electronic plane ticket, your letter of invitation, this logistics advisory and a **yellow fever certificate**. Remember to bring your own medication for all your known needs.

VISAS

To apply for a visa please contact the South African embassy in your country. You will find the address of the embassy at http://www.dfa.gov.za/foreign/sa_abroad/index.htm

ATTENTION: If there is less than 1 month for expiry of foreigner's passport and stateless person's identification document visa is not granted.

More information on the visa application process is available here: <http://www.home-affairs.gov.za/index.php/applying-for-sa-visa>

Visa fees - please obtain an official receipt from the embassy or a photocopy of the visa stamp with cost indicated so that we can re-imburse you. If possible, please scan and e-mail the receipt to us before you travel. E-mail to eunice@apc.org. Visa fees will be re-imbursed in South African Rands. We regret that due to budget constraints we shall not cover local travel costs incurred in your home country to process visa or travel to the airport.

ACCOMODATION

Hotel on the Park

296 Stephen Dlamini (Essenwood) Rd
Morningside
Durban
Tel: 031 201 0017
Email: hotelonthepark@gmail.com

Florida Park Hotel

170 Florida Road
Morningside
Durban, KwaZulu-Natal

Tel: 27 (0)31 303 1146
Email: info@floridaparkhotel.co.za

School Venue - [Hotel 64 on Gordon](#)

Morningside
Berea 4001
South Africa
Tel +27 (0) 31 312 8907
Fax +27 (0) 31 312 8168
Email: res@keychainhospitality.co.za

TRANSPORT TO AND FROM THE AIRPORT

Airport transfers will be provided by APC on arrival and departure. The drivers will meet you at the airport arrival area holding a signboard with your name written on it. Please stay and wait in the arrival area because they were instructed to wait for you. Please make all efforts to contact Eunice at eunice@apc.org and **Mobile +27 (0) 83 478 3944** should there be any changes in your flight schedule.

PERSONAL EXPENSES

International and local telephone calls, laundry, fax, use of the mini bar, and all other personal expenses such as additional drinks and meals MUST be paid by the individual who ordered them before you check out of the hotel. APC will not cover these charges.

LOCAL CURRENCY & FOREIGN CURRENCY EXCHANGE

The Rand (ZAR) is the local currency and the current exchange rate is approximately USD 1 = ZAR10.01

There are money changing booths near the customs area at the airport. Major credit cards are accepted by most restaurants and shops but better to inquire first before placing your order.

PER DIEMS

All participants will receive per diems of ZAR300 per day to cover all meals which are not provided.

ELECTRICITY

South Africa uses plug types M. More information is available from: <http://electricaloutlet.org/type-m>

WEATHER

July is winter in South Africa, and the climate is generally cold. The average temperature in Durban is 18degrees Celsius. The average minimum temperature is 5 degrees Celcius. Before you travel, you may want to check the weather forecast at <http://weather.yahoo.com/>

CONTACT DETAILS OF ORGANISERS

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